

Official action can only be taken on items that appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to the committee or the recommending body. Under certain circumstances, items are deferred to a specific date or stricken from the agenda entirely.

Posted: September 27, 2022

Notice of Special Call Meeting: Muskogee Tourism Authority Trust Meeting

Date: Thursday, September 29, 2022; 4:00 p.m.

Location: 216 W. Okmulgee, Muskogee, OK.

TO: ALL MEMBERS OF THE Muskogee Tourism Authority Trust

Chairman: Daniel Chepkauskas		Trustee: Traci McGee	
Vice Chair: Evelyn Hibbs		Trustee: Mark Patel	
Secretary/ Treasurer: Tracy Cole		Trustee: Tim Wheeler	
Trustee: Sharon Champlin		Trustee: Aanje Wilkerson	
Trustee: Mike Gragg		Ex-Officio Non-Voting Member: Mike Miller	

AGENDA

1. Consider approval of the August 18, 2022, meeting minutes, or take other necessary action. (Daniel Chepkauskas, Chair)
2. Consider approval of Muskogee Tourism Authority financials and claims for July 2022 & August 2022. (Daniel Chepkauskas, Chair)
3. Consider the appointment of the Executive Committee’s Recommendations to the Tourism Advisory Committee or take other necessary action. (Daniel Chepkauskas, Chair)
4. Consider removal of Sharon Ray as the authorized signer on all Muskogee Tourism Authority Bank Accounts including the Firstar Bank Operating Account, Firstar Bank Roxy Building Fund, American Bank of Oklahoma Reserve Fund and Arvest Bank Visitor Center Fund or take other necessary action. (Daniel Chepkauskas, Chair)
5. Consider the addition of Tracy Cole as the authorized signer on all Muskogee Tourism Authority Bank Accounts including the Firstar Bank Operating Account, Firstar Bank Roxy Building Fund, American Bank of Oklahoma Reserve Fund and Arvest Bank Visitor Center Fund or take other necessary action. (Daniel Chepkauskas, Chair)
6. Consider approval of the agreement between the Muskogee Chamber of Commerce and the Muskogee Tourism Authority for the use of the “Real Okie” branding. (Daniel Chepkauskas, Chair)
7. Consider approval of previously submitted August 2022 grant applications requiring additional documentation. (Daniel Chepkauskas, Chair)
8. Consider a proposal from Tourism Director Jordyn Jorgenson to provide holiday lights and display in the Hunt’s Green Space or take other necessary action. (Daniel Chepkauskas, Chair)
9. Consider authorizing the Chair to execute a joint Agreement with Bass Masters and the City of Muskogee for the Bass Nation tournament to be held in Muskogee May 3-5, 2023, or take other necessary action. (Daniel Chepkauskas, Chair)

10. Consider approval of a revised grant application process and procedures, and direct that this process be updated in Resolution #2, or take other necessary action. (Daniel Chepkauskas, Chair)
11. Receive reports from Oxford Productions, Inc. regarding the Visit Muskogee Tourism Program and Operation of the Roxy Theater, or take other necessary action. (Daniel Chepkauskas, Chair)
 - A. Muskogee Forward Overview
 - B. The Term for Advisory Committee Member Sarah Gile will expire January 1, 2023. This position must be filled by someone from the Castle of Muskogee. Interested applicants should begin applying online at:
www.visitmuskogee.com/about/tourism-board/community-support-grants/
12. Adjourn