

MINUTES

BOARD OF TRUSTEES OF THE MUSKOGEE TOURISM AUTHORITY REGULAR SESSION FEBRUARY 17, 2022

The Board of Trustees of the Muskogee Tourism Authority met in a Regular Session at 4:00 p.m., on February 17, 2022, at Three Rivers Museum, 220 Elgin Ave., Muskogee, Oklahoma, with Chair Daniel Chepkauskas presiding.

The meeting was called to order at 4:00 pm by Chair Daniel Chepkauskas and the roll was called as follows:

Present: Chair Daniel Chepkauskas; Secretary/Treasurer Shiron Ray; Trustee Tracy Cole; Trustee Sharon Champlin; Trustee Traci McGee; Trustee Aanje Wilkerson.

Absent: Vice Chair Evelyn Hibbs, Trustee Mike Gragg, Trustee Jaime Stout;

Staff Present: Avery Frix, Oxford Management; Dr. Jeri Stoutermire, Chief Operating Officer; Jordyn Jorgenson, Tourism Director; John Tyler Hammons, Attorney at Law; Angie O'Neal, Legal Assistant to Mr. Hammons.

Chairman addressed the audience by asking if anyone had any public comments.

Item 1: Consider approval of the minutes of the January 24, 2022 meeting or take other necessary action.

Motion was made by Trustee Traci McGee, seconded by Trustee Sharon Champlin, to approve the minutes for January 24, 2022.

AYE: Chair Daniel Chepkauskas; Secretary/Treasurer Shiron Ray; Trustee Tracy Cole; Trustee Sharon Champlin; Trustee Traci McGee; Trustee Aanje Wilkerson.

NAY: None

OTHER: Vice Chair Evelyn Hibbs, Trustee Mike Gragg, Trustee Jaime Stout; (absent)

The Chair declared the motion approved.

Jamie Stout entered meeting at 4:08.

Item 2: Consider approval of the recommendation of the Advisory Committee or take other necessary action.

Discussion among Tourism Director and Trustees regarding Community Support Grant Applications. Dates for events were given along with requested amounts.

Motion was made by Trustee Traci McGee, seconded by Trustee Tracy Cole, to approve Advisory Committee recommendations.

AYE: Chair Daniel Chepkauskas; Secretary/Treasurer Shiron Ray; Trustee Tracy Cole; Trustee Sharon Champlin; Trustee Traci McGee; Trustee Jaime Stout; Trustee Aanje Wilkerson.

NAY: None

OTHER: Vice Chair Evelyn Hibbs, Trustee Mike Gragg (absent)

The Chair declared the motion approved.

Item 3: Receive report from Oxford Productions, Inc: Dr. Jerri Stoutermire, COO, Jordyn Jorgenson Director of Tourism, Oscar Ray, Roxy Theater or take other necessary action.

Chief Operating Officer Dr. Stoutermire discussed the need for strategic planning, Advisory Committee meeting participation, Film City certification and amended By-Laws. Tourism Director Jordyn Jorgeson discussed weekend event of MMA fight. Hiplet Ballerina Tour will be at Civic Center on March 25, 2022. A public art show will be held April 8th or 9th. Oscar Ray gave update for Roxy Theater including membership to the Roxy Association. Rentals of the Roxy and Roxy Memberships.

The Chair declared no action would be taken.

Item 4: Receive update from Three Rivers Museum.

Three Rivers Museum Director, Angie Rush discussed the Membership Drive that started in January, along with grant application to COMF for tech updates. The museum will be celebrating 20 years of Railroad Day on May 7th, Bass Reeves held on fourth weekend of July, and a possible film makers conference.

The Chair declared no action would be taken.

Item 5: Discussion and possible vote to authorize the Chair to sign an agreement with Cook Construction for repair of parking lot for the approximate amount of \$21,650.00.

Discussion among Trustees regarding the needed repairs and associated costs for such repairs.

Motion was made by Trustee Jamie Stout, and seconded by Trustee Tracy Cole, to approve repair costs.

AYE: Chair Daniel Chepkauskas; Secretary/Treasurer Shiron Ray; Trustee Tracy Cole; Trustee Sharon Champlin; Trustee Traci McGee; Trustee Jaime Stout; Trustee Aanje Wilkerson.

NAY: None

OTHER: Vice Chair Evelyn Hibbs, Trustee Mike Gragg (absent)

The Chair declared the motion approved.

Item 6: Discussion and direction to staff regarding Tourism Office Space and Visitor Center.

Discussion among Trustees and Staff regarding McEntee's space and the Port of Muskogee office space next door to the Roxy. McEntee's space is more costly and will need repairs for ADA compliance. The Port office comes furnished and significantly lower lease cost.

The Chair declared no action would be taken.

Item 7: Discussion of Advisory Committee vacancy.

Discussion among Trustees and Staff regarding the vacancy for an At-Large position. Anyone interested can get application to Staff.

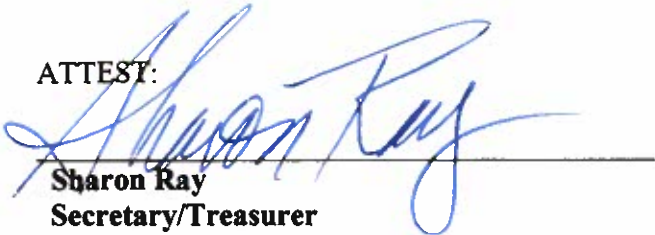
The Chair declared no action would be taken.

There being no other business before the Board of Trustees, the Chair declared the meeting adjourned at 5:04 PM.



Daniel Chepkauskas
Chair

ATTEST:



Sharon Ray
Secretary/Treasurer