

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to committee or the recommending body. Under certain circumstances items are deferred to a specific date or stricken from the agenda entirely.

POSTED October 12, 2023

NOTICE OF MEETING: Muskogee Tourism Authority Trust Meeting

Date: Thursday, October 19, 2023 – 4pm

Location: Muskogee Tourism Office, 216 West Okmulgee, Muskogee OK74401

TO: ALL MEMBERS OF THE Muskogee Tourism Authority Trust

Chairman: Daniel Chepkauskas		Trustee: Traci McGee	
Vice Chair: Evelyn Hibbs		Trustee: Mark Patel	
Secretary/ Treasurer: Tracy Cole		Trustee: Tim Wheeler	
Trustee: Sharon Champlin		Trustee: Aanje Wilkerson	
Trustee: Mike Gragg		Ex-Officio Non-Voting Member: Mike Miller/Jennifer Sweazy	

AGENDA

1. Call Meeting to Order and recognize Citizens wishing to speak. (Daniel Chepkauskas, Chair)
2. Consider approval of Meeting Minutes of July 2023 and September 2023 or take other necessary action. (Daniel Chepkauskas, Chair)
3. Consider approval of financials and claims for July 2023, August 2023 and September 2023 or take other necessary action. (Daniel Chepkauskas, Chair)
4. Consider approval of a revised engagement letter with Morse and Co. for audit or take other necessary action.
5. Consider discussion regarding quarterly meetings versus monthly meetings or take other necessary action.
6. Consider approval of a budget amendment, changing the line item “Event Development Fair” to “Event Development Air Show” or take other necessary actions.
7. Consider approval of the Advisory Committee recommendations for Tourism Support Grants or take other necessary actions.
8. Receive report from Oxford Productions Inc. on the operation of the Visit Muskogee Tourism and the Roxy
9. Adjourn