

**MINUTES  
BOARD OF TRUSTEES OF THE  
MUSKOGEE TOURISM AUTHORITY  
APRIL 18, 2024**

The Board of Trustees of the Muskogee Tourism Authority met at 4:00 p.m., on Thursday, April 18, 2024, at Muskogee Tourism Office, 216 W. Broadway, Muskogee, Oklahoma, with Chairman Evelyn Hibbs residing.

**Item 1: Roll call and recognize Citizens wishing to speak. (Evelyn Hibbs, Chairman)**

The meeting was called to order at 4:00 by Chairman Evelyn Hibbs and the roll was called as follows:

**Present:** Chair; Evelyn Hibbs Vice Chair Daniel Chepkaukas; Secretary/Treasury Tracy Cole; Trustee Mike Gragg; Trustee Traci McGee; Trustee Mark Patel; Trustee Tim Wheeler; Trustee Aanje Wilkerson, Trustee Patrick Cale; Ex-Officio Non Voting Member: Mike Miller

**Absent:** None

**Staff Present:** Marlon Coleman, Executive Director; John Tyler Hammons, Attorney; Avery Frix, President Oxford Productions, Melissa Lee, Grants & Sponsorship Administrator, Demi Smith, Deputy Executive Director of Tourism.

**Item 2: Consider approval of Meeting Minutes of January 2024 or take other necessary action. (Evelyn Hibbs, Chairman)**

**Motion made by Vice Chair Daniel Chepkaukas, seconded by Trustee Aanje Wilkerson.**

**AYE:** Chair; Evelyn Hibbs; Vice Chair Daniel Chepkaukas ; Secretary/Treasury Tracy Cole; Trustee Patrick Cale; Trustee Mike Gragg; Trustee Traci McGee; Trustee Mark Patel; Trustee Tim Wheeler; Trustee Aanje Wilkerson

**NAY:** None

**OTHER:** None

The Chairman declared the motion approved.

**Item 3: Consider Approval of Financials and Claims for January, February, and March 2024 or take other necessary action. (Secretary/Treasurer Cole)**

**Motion made by Chairman Evelyn Hibbs to approve financials and claims, seconded by Vice Chair Daniel Chepkaukas.**

AYE: Chair Evelyn Hibbs; Vice Chair Daniel Chepkaukas; Secretary/Treasury Tracy Cole; Trustee Mike Gragg; Trustee Traci McGee; Trustee Mark Patel; Trustee Tim Wheeler; Trustee Aanje Wilkerson; Trustee Patrick Cale

NAY:

OTHER: None

The Chairman declared the motion approved.

**Item 4: Receive report from Oxford Productions, Inc. on staffing and provide a consent as necessary. (Chair Hibbs)**

**Motion made by Trustee Aanje Wilkerson to approve the recommended staffing changes seconded by Trustee Traci McGee.**

AYE: Chair Evelyn Hibbs; Vice Chair Daniel Chepkaukas; Secretary/Treasury Tracy Cole; Trustee Mike Gragg; Trustee Traci McGee; Trustee Tim Wheeler; Trustee Aanje Wilkerson, Trustee Mark Patel; Trustee Patrick Cale

NAY: None

OTHER: None

The Chairman declared the motion approved.

**Item 5. Consider the removal of Daniel Chepkaukas as an authorized signer from all Muskogee Tourism Authority bank accounts and add Evelyn Hibbs as an authorized signer for all Muskogee Tourism Authority bank accounts or take other necessary action. (Secretary/Treasurer Cole)**

**Motion made by Secretary/Treasurer Cole to approve the changes seconded by Trustee Mike Gragg.**

AYE: Chair Evelyn Hibbs; Vice Chair Daniel Chepkaukas; Secretary/Treasury Tracy Cole; Trustee Mike Gragg; Trustee Traci McGee; Trustee Tim Wheeler; Trustee Aanje Wilkerson, Trustee Mark Patel; Trustee Patrick Cale

NAY: None

OTHER: None

The Chairman declared the motion approved.

**Item 6: Consider removing Jerri Stoutermire as an authorized signer from all Muskogee Tourism Authority bank accounts and add Marlon Coleman as an authorized signer for all Muskogee Tourism Authority bank accounts or take other necessary action.**

**Motion made by Trustee Mike Gragg to approve changes, seconded by Trustee Tim Wheeler.**

AYE: Chair Evelyn Hibbs; Vice Chair Daniel Chepkaukas; Secretary/Treasury Tracy Cole; Trustee Mike Gragg; Trustee Traci McGee; Trustee Tim Wheeler; Trustee Aanje Wilkerson, Trustee Mark Patel; Trustee Patrick Cale

NAY: None

OTHER: None

The Chairman declared the motion approved.

**Item 7: Consider an Amendment to Resolution #2, or take other necessary action. (Chair Hibbs)**

**Motion to approve amendment made by Trustee Mike Gragg, seconded by Patrick Cale.**

The Chairman declared the motion approved

AYE: Chair Evelyn Hibbs; Vice Chair Daniel Chepkaukas; Secretary/Treasury Tracy Cole; Trustee Mike Gragg; Trustee Traci McGee; Trustee Tim Wheeler; Trustee Aanje Wilkerson, Trustee Mark Patel; Trustee Patrick Cale

NAY: None

OTHER: None

The Chairman declared the motion approved.

**Item 8: Consider an amendment of the Advisory Committee Grant Recommendations or take other necessary action. (Chair Hibbs)**

**Motion made to approve the following recommendations by Trustee Tim Wheeler, seconded by Trustee Mark Patel:**

**Bedouin Shrine SCSA Convention-approve a grant of \$2500**

**True Roots Cultural Arts-a grant of \$500**

**MLK 50<sup>th</sup> Celebration & Gala-Grant full amount as requested of \$5000**

**MHS Golf Boosters-approve a grant of \$3000**

**APT Golf approved a grant of sponsorship grant of \$5000**

**AYE:** Chair Evelyn Hibbs; Vice Chair Daniel Chepkaukas; Secretary/Treasury Tracy Cole; Trustee Mike Gragg; Trustee Traci McGee; Trustee Tim Wheeler; Trustee Aanje Wilkerson, Trustee Mark Patel; Trustee Patrick Cale

**NAY:** None

The Chairman declared the motion approved.

**Item 9: Read aloud the amendment to the bylaws, to be voted on at the next regular meeting, or take other necessary action. (Chair Hibbs)**

**Motion to approve amendment made by Trustee Mike Gragg, seconded by Patrick Cale.**

**AYE:** Chair Evelyn Hibbs; Vice Chair Daniel Chepkaukas; Secretary/Treasury Tracy Cole; Trustee Mike Gragg; Trustee Traci McGee; Trustee Tim Wheeler; Trustee Aanje Wilkerson, Trustee Mark Patel; Trustee Patrick Cale

**NAY:** None

The Chairman declared the motion approved.

**Item 10: Consider approval of fiscal year 24-25 budget request to the City of Muskogee and the Muskogee Redevelopment Authority for carry-over lodging tax funds or take other necessary action. (Chair Hibbs)**

**AYE:** Chair Evelyn Hibbs; Vice Chair Daniel Chepkaukas; Secretary/Treasury Tracy Cole; Trustee Mike Gragg; Trustee Traci McGee; Trustee Tim Wheeler; Trustee Aanje Wilkerson, Trustee Mark Patel; Trustee Patrick Cale

**NAY:** None

The Chairman declared the motion approved.

**Item 11: Receive report from Oxford Productions, Inc. on the operation of the Visit Muskogee Tourism Program and the Roxy Theater or take other necessary action. (Chair Hibbs)**

**AYE:** Chair Evelyn Hibbs; Vice Chair Daniel Chepkaukas; Secretary/Treasury Tracy Cole; Trustee Mike Gragg; Trustee Traci McGee; Trustee Tim Wheeler; Trustee Aanje Wilkerson, Trustee Mark Patel; Trustee Patrick Cale

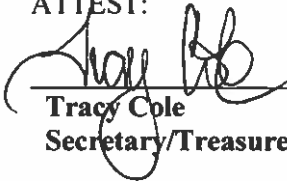
NAY: None

The Chairman declared the motion approved.

There being no other business before the Board of Trustees, the Chair declared the meeting adjourned at 5:33 pm.

  
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Evelyn Gibbs Chairman

ATTEST:

  
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Tracy Cole  
Secretary/Treasurer

