

GENERAL RULES & GUIDELINES

1. Productions receiving the “Point of Purchase Sales Tax Exemption” from the State of Oklahoma **ARE NOT** eligible for the receipt of Film Muskogee film incentives.
2. **Before applying, productions must speak with Bryce Marshall at Muskogee Tourism Authority offices and spend a minimum one-day scouting.**
3. **Applications should be completed and submitted**, to include all required information, **no later than 30 days** before principal photography. **Principal photography for feature film projects must begin within 90 days** of shoot days listed on the application and **within 75 days for scripted television pilots, scripted television series, and reality programs**. Any changes to the start date must be notified and re-certified by Bryce Marshall at Film Muskogee Office.
4. Applications may not be accepted **more than one hundred and twenty (120) days** prior to start of principal photography.
5. An applicant can qualify **only once per fiscal year, per project (July 1 - June 30)**. Exceptions may be made for episodic series. An applicant is defined as the company actually entitled to receive the rebate with any common ownership, corporate officers, or other verifiable affiliation. **Work-for-hire companies are not eligible for the rebate.**
6. **Only one (1) application will be allowed per project. If your project has been rejected, you may apply next fiscal year.**
7. **The responsible assignee must sign the application.**
8. Turnaround time on applications will be no later than **14 business days**.
9. Cash rebates will be paid out no later than **30 business days** after all requirements are fulfilled and applicants have completed the **final application**.

Film Muskogee Incentive Caps and Estimated Costs

Up to \$75,000 will be made available for the incentive fund on an annual basis beginning July 1 and expiring June 30. The fund will be reviewed on an annual basis by the MTA Board and will be part of MTA’s annual budget process. The fund is available based on a first come, first serve basis and a review/approval of the production project by senior MTA staff. The incentive is available upon completion of the production and an independent audit.

Other Information

- Any monies not used in a calendar year cannot be rolled over into the next year.
 - The expense of hiring a qualified 3rd party firm to manage verifications and accounting of this incentive program is included in the totals allocated each year and not in addition to it.
 - Film Muskogee has the right to reject any incentive application without reason.
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PROJECT TYPE	THRESHOLD REQUIREMENTS	REBATE	CAP PER PROJECT
Feature Film	<ul style="list-style-type: none"> • Minimum budget of \$45,000 • Minimum spend of \$7,500 in City of Muskogee • 50% of shooting days in Muskogee County • One individual/company can qualify per year • Pre-completed/approved City of Muskogee filming permit • Display the Film Muskogee logo in end credits • Preference given to projects that create jobs for Muskogee residents 	10% rebate on qualified spend	\$25,000
TV Series	<ul style="list-style-type: none"> • Minimum budget of \$10,000 • Minimum spend of \$3,500 in City of Muskogee • 25 - 30% of shooting days in Muskogee County, per episode • Pre-completed/approved City of Muskogee filming permit • Display the Film Muskogee logo in end credits 	10% rebate on qualified spend	\$15,000
Commercials & Music Videos	<ul style="list-style-type: none"> • Minimum budget of \$5,000 • Minimum spend of \$250 in City of Muskogee • Pre-completed/approved City of Muskogee filming permit • Display the Film Muskogee logo 	10% rebate on qualified spend	\$5,000

Areas of production examples which qualify for local spending

Site Rentals	Labor	Rentals	Purchases
Hotels	Gas and Oil	Catering	Craft Service
Gratuities	Animals	Security/Police	Healthcare Professionals
Any crew that is hired locally and is paid. (not volunteers)			